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DEPARTMENT OF PUBLIC SOCIAL SERVICES

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May 15, 2006

TO: Each Supervisor

FROM: Bryce Yokomizo, Director

SUBJECT: **BOARD OF SUPERVISORS' MOTION: PROGRESS REPORT ON
LEADER STAKEHOLDER GROUP WITH COMMUNITY ADVOCACY
GROUPS AND THE EMPLOYEE UNION
(BOARD ORDER #17 – OCTOBER 25, 2005)**

This is to provide you with our second quarterly report on our meetings with community advocacy groups and SEIU Local 660 members to collect and evaluate their recommendations for enhancements and modifications to the LEADER System in anticipation of our pending reprocurement. This report has been cleared with the representatives of the group and their comments have been incorporated.

The group includes staff and members from SEIU Local 660, members from community advocacy groups (ACORN, Asian Pacific American Legal Center, Los Angeles Coalition to End Hunger and Homelessness, Los Angeles Legal Aid Foundation, Maternal and Child Health Access, and Neighborhood Legal Services), DPSS departmental staff from information systems, program, and line divisions, as well as personnel from Fox Systems, Inc. The group has met six times over the last four months and has held smaller workgroup meetings to discuss areas such as, Notices of Action, historical data, and training. The meetings have been extremely valuable on both sides; the process has been a collaborative effort among all members.

An issues list was created out of our group meetings, beginning with the first meeting held in December. Every issue raised by individual group members is added to the list. The issues fall into four categories:

- Category 1 – These issues were not problems but required demonstrations or explanations on that particular area.
- Category 2 – These issues were referred to workgroups, whose members had a particular expertise. The workgroup decisions result in a recommendation to the full community group where it is decided to make the change now or include it in the new LEADER System requirements.

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- Category 3 – These issues will be included in the new LEADER System requirements.
- Category 4 – These issues are under review by the Department with the intent to return to the committee with recommendations as to how this area can be addressed within the LEADER System.

There are 38 issues identified to date, nine of which the members of the community group agree have been resolved. We will continue to identify and will come to agreement on all issues prior to the release of the LEADER System RFP. We are targeting early June to reach agreement on all issues. The work on this document is confidential in nature, for that reason it is not attached.

We will continue to work with the community advocacy groups and SEIU Local 660 on an ongoing basis as valuable contributors to our effort. Fox Systems will continue to evaluate all of the issues arising from the meetings.

I will provide you with the next report in August 2006.

BY:rh

c: Executive Officer, Board of Supervisors
Chief Administrative Officer
County Counsel